



**CLOUD SPRINGS ELEMENTARY  
PARENT & FAMILY ENGAGEMENT POLICY  
REVISION DATE April 17, 2023  
SCHOOL YEAR 2023-2024**



**Our Mission: To Ensure High Levels of Learning for All**

**CCPS Value Promise: Every child, every day, without exception!**

### What is Title I

Cloud Springs Elementary is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support state and local school reform efforts tied to challenging state academic standards in order to reinforce and enhance efforts of improving student achievement and include strategies to support parent and family involvement. All Title I schools must jointly develop with all parents a written policy. This is the plan that describes how CSE will provide opportunities to improve parent and family engagement to support student learning. CSE values the contributions and involvement of parents and families to establish an equal partnership for the common goal of improving student achievement. You can contact Lori Welborn, Principal, at 706-866-6640 or email [lwelborn@catoosa.k12.ga.us](mailto:lwelborn@catoosa.k12.ga.us) with any questions regarding Title I. Please contact Catoosa County Title I Coordinator, Gina Haynes regarding Title I Complaints at 706-965-2297 or email [ghaynes@catoosa.k12.ga.us](mailto:ghaynes@catoosa.k12.ga.us)

### Our Policy and Parent Input

CSE has developed/revised and updated this policy jointly with the LSGT Team, on April 17, 2023, and with parents throughout the year, at PAC meetings, and is distributing by sending home to all the parents of the students, and community, posting on the Website, distributing it at Partnership meetings, Catoosa Kids Day, Catoosa County Collaborative, and it's available in the Family Resource Center. Input is solicited throughout the year at every meeting and on the website. Revision of these documents will be done by the Title I Parent Advisory Council at the end of the school year in order that these documents can be distributed at the beginning of the next school year. One exception is the compact, that is developed at the beginning of the school year. The parent and family engagement policy, grade level specific compacts, and Title I school wide plan are available on CSE website, and in the Family Engagement Resource room, and is distributed at every meeting. It will be our practice to hold an Annual Title I meeting inviting parents and encouraging them to attend. This meeting will be just one of several ways of informing parents of CSE's participation in Title I and explaining Title I, its requirements, and parents' right to know and be involved. If this policy and/or school wide plan is not satisfactory, please contact Lori Welborn, Principal at 706-866-6640 or email [lwelborn@catoosa.k12.ga.us](mailto:lwelborn@catoosa.k12.ga.us)

## Parent & Family Engagement Program and Activities

Meetings for parents will be scheduled at various times in order to allow parents flexibility to fit their schedules. CSE will post minutes of meetings via Remind, School Cast, mailed, sent home with students and post on Website. When needed CSE Title I Funds will be used for transportation, child care for school age students K-5 only, or home visits in order to overcome barriers that might prevent parents from participating in their child's education in this Title I school. We seek to involve parents in an organized, ongoing, timely way in planning, revising, and improving the Title I program. This includes the school's Parent and Family Engagement Policy, and the School Wide Plan being revisited annually. An annual survey will be collected in March and information from these surveys will be used in the revision process. This may be done digitally or virtually.

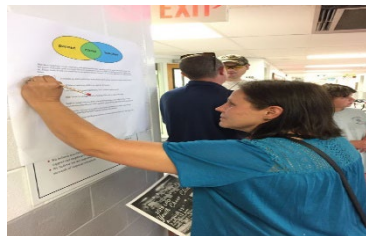


Cloud Springs Elementary will coordinate and integrate the family engagement programs with the local preschool program and other federal and state funded preschool programs directly by inviting faculty, staff, and families from those programs to attend meetings focused on family engagement activities. CSE will also coordinate with these programs to ensure that parents are informed about available resources, other programs, and information located in the Resource Center Room 204. This will include working with ESOL students. Transitions to Kindergarten and from 5<sup>th</sup> grade to 6<sup>th</sup> grade.

## Compacts

Grade level compacts stress the importance of communication between teachers, parents, and students. Parents, students, and teachers sign compacts indicating the role each has in the education process. Typically, parents give input into their role beginning at open house. Teachers are informed about their part in the document and subsequently pen how they will keep parents informed. During the year, compact surveys are shared with the teachers at meetings. Teachers work with students to guide them in writing their promises in achieving their best. Grade-specific compacts are developed, and parents review, adjust and approve them. Official compacts are approved at the fall meeting of the CSE Parent/Family Advisory Council. Compacts are then distributed for signatures and returned by October 31. Compacts should be used at home and at school in parent or student conferences. Compacts include items such as:

- Communication
- Attending parent meetings
- Supporting school activities
- Helping with homework





### **Planned Activities for the 2023-2024 School year are:**

Kindergarten Open House - August 1, 2023  
Open House - August 3, 2023  
Annual Title I Meeting August 31, 2023  
A Tribe Data (Fall) Meeting September 28, 2023  
Fall Parent Advisory Council (PAC) September 14, 2023  
Volunteer Training/Orientation September 14, 2023  
Parent Portal (Virtual Training/F2F) TBD  
Georgia Milestones November 16, 2023  
A Tribe Data (Winter) Meeting - January 22 - 29, 2024  
Spring Parent Advisory Council (PAC) March 21, 2024  
Pre-K & 5<sup>th</sup> Grade Transitions - TBD

### **School Plan for Shared Student Achievement**

#### **What is it?**

This plan describes how CSE will provide opportunities to improve parent & family engagement to support student learning. Cloud Springs Elementary values the contributions and involvement of parents & families in order to establish an equal partnership for the common goal of improving student achievement. CSE will provide materials and training to help parents work with their children to improve their child's achievement, such as literacy training and using technology as appropriate, to foster parent and family engagement. This will include educating the parents and students about the harm of copyright piracy. This plan describes the different ways that CSE will support parent and family engagement and how parents and families can help plan and participate in activities and events to promote student learning at school and at home. Materials and communications will be presented in a readable format.

#### **How is it developed?**

Cloud Springs welcomes parent and family input and comments at any time regarding the plan. All parent and family feedback will be used to revise the plan for next year. The plan is posted on our school website for parents and families to view and post feedback throughout the year. We also distribute an annual survey asking parents and families for their suggestions on the plan and the use of funds for parent and family engagement. Parents can also give feedback at any time at the Parent and Family Center, school office or any parent and family engagement activity.

#### **Who is it for?**

All parents and families are encouraged and invited to fully participate in the opportunities described in this plan. CSE will provide full opportunity for the participation of parents and families with limited English, parents and families with disabilities and parents and families of migratory children. Key documents will be translated in home languages, whenever possible.

#### **Where is it available?**

The plan is available at all parent and family engagement meetings, on the website at [cse.catoosa.k12.ga.us](http://cse.catoosa.k12.ga.us). Parents, families and community members can get a copy of the plan in the Parent and Family Resource Center.

## **Goals for 2023-2024**

### **Catoosa County School District Goals:**

. Catoosa County Public Schools will prepare every child to reach their full potential, so they graduate prepared to be good citizens and leaders of the future.

### **Cloud Springs Elementary School Goals:**

1. Reading Goal: Using the 2024 GA Milestones Lexile scores, students in 3rd, 4th, & 5th grade will have a 3% increase in reading levels 2, 3, and 4.
2. ELA Goal: Using the 2024 GA Milestones ELA scores, students in 3rd, 4th, & 5th grade will have a 3% increase in ELA levels 2,3, and 4.
3. Math Goal: Using the 2024 GA Milestones Math scores, students in 3rd, 4th & 5th grade will have a 3% increase in math levels 2, 3, and 4.
4. Science Goal: Using the 2024 GA Milestones scores, students in 3rd, 4th, and 5th grade will have a 3% increase in science levels 2, 3, and 4.

### **Parents & Families in a timely manner and in language parents and families can understand regarding:**

- Title I programs in the school
- Results of the annual state-wide assessments including school performance profiles
- Individual student assessment results and interpretations of those results
- Other assessments used to measure student progress and the proficiency levels the students are expected to meet
- Opportunities for regular meetings to formulate suggestions, share experiences, and participate in decisions relating to the education of their children
- Description and explanation of the school curriculum
- Responses to parent and family suggestions
- Collection of all unsatisfactory parent and family comments regarding the school-wide plan and attach those comments to the school-wide plan then submitted to the Catoosa County Title I Office

### **In keeping with what it means to be a Title I school and to build capacity, CSE will provide assistance to parents and families in such areas as:**

- State standards and assessments
- School improvement status and actions
- Components of the school's school-wide plan
- Requirements of Title I
- Ways to monitor their children's progress
- Ways to participate in decisions relating to the education of their children
- "A" (Academic) Tribe Meetings held in Fall and Winter - data information on students' progress and conferences



**This will be accomplished through:**

- Newspaper articles
- Other media
- Calendars
- Flyers
- Newsletters
- Letters
- Announcements
- Handouts
- Parent & Family workshops - A Tribe Meetings, Parent Portal Night, Georgia Milestones Night, Virtual Meetings



**Cloud Springs Elementary School is committed to providing quality curriculum and instruction that enables students served under Title I to meet performance standards in an effective learning environment. Parents and Families at CSE take responsibility for supporting their child's learning in the following ways:**

- homework completion
- monitoring television habits
- volunteering in child's classroom (if possible)
- participation in decision making in the education of their child
- monitoring positive use of extracurricular time
- monitoring positive use of technology

**Cloud Springs Elementary School promotes good communication between parents/families and teachers on an ongoing basis through:**

- parent/family conferences, at least annually, during which the compact is discussed and how it relates to children's achievement
- progress reports to parents/families on their children's progress
- newsletters
- opportunities to volunteer and participate in their child's class
- school website
- letters/notes sent home
- Remind or School Cast
- Meetings will be offered in different formats, such as at different times, posting on website the minutes, agenda, invitation, and being sent home with students.
- Parents will be given the opportunity to request regular meetings through surveys, contacting teachers, staff, emails, and at other meetings, etc.
- The "A" Tribe meetings/showcases - gives parents data information regarding their student's success. Overviews of Reading/Math thru Benchmark/MAP data, Star Reading, etc. and parents get a take home activity they can use to help their student at home. Students showcase their work, thru data notebooks, videos, and conferences are scheduled.

**School personnel will be educated regarding:**

- Faculty meeting addressing compact process
- Staff meeting on using compacts
- Distributed Teacher Tips for all staff via Google Classroom/Email
- The value and utility of contributions of parents and families
- How to reach out to, communicate with, and work with parents and families as equal partners, building staff/parent capacity, volunteers report to Parent Involvement Coordinator
- Implementation of parent and family engagement programs
- Building ties between home and school



We want your input. Please take this document and make suggestions below or on the document itself. We want to improve Parent and Family Engagement at CSE. Let us know how Title I can do a better job. If there is any part of this plan/policy that you feel is not Satisfactory with the students' and school's goals for academic achievement, please provide us with your comments below. Also, list any ideas you have or any suggestions on how to spend Title I Funds (Budget Input). Return this document to your Parent and Family Engagement Coordinator or to the school office.

**We need your help**

We need to hear from you about what we can do to improve your child's education. Check below how we can do that best:

- ☐ I would like a conference with my child's teacher.
- ☐ I need more information about what my child is learning this year.
- ☐ I want to know how Title I money is being spent on my child's education.
- ☐ I would like to make the following suggestion regarding how Title I money is spent:

Other: \_\_\_\_\_

Student name: \_\_\_\_\_

My name is: \_\_\_\_\_

Role (ex. Mother/Father/Guardian) \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Return to the Parent & Family Engagement Resource Center or your child's teacher.

